

RUSSELL MINOR HOCKEY CONSTITUTION

THE ORGANIZATION FORMED TO COORDINATE THE LOCAL ACTIVITIES OF THE MANITOBA AMATEUR HOCKEY ASSOCIATION (MAHA) WILL BE CALLED RUSSELL MINOR HOCKEY ASSOCIATION, HEREIN REFERRED TO AS RMHA

OBJECTIVES:

- A) TO ADHERE TO ALL BY-LAWS, REGULATIONS, RULES AND PROCEDURES AS STATED IN THE MAHA CONSTITUTION.
- B) TO PROVIDE AN EQUAL OPPORTUNITY FOR RUSSELL AND AREA YOUTH TO DEVELOP THEIR HOCKEY SKILLS, CONCEPTS OF COOPERATION AND MORAL VALUES, WHILE INSTILLING THE LOVE OF THE GAME.
- C) TO PROVIDE WITH EVERY POSSIBLE OPPORTUNITY TO DEVELOP THEIR COACHING CERTIFICATION AND SKILLS.
- D) TO PROVIDE A SAFE AND FUN OPPORTUNITY FOR PLAYERS, COACHES, VOLUNTEERS, OFFICIALS AND SPECTATORS TO EXPERIENCE FELLOWSHIP AND COMMUNITY PRIDE.
- E) TO ENSURE FAIR PLAY AND FAIR COMPETITION FOR ALL AGE GROUPS BY PROMOTING GOOD SPORTSMANSHIP BY ALL STAKEHOLDERS.

RMH EXECUTIVE:

IT IS EXPECTED THAT A COMMITTEE CONSISTING OF AT LEAST: PRESIDENT, PAST PRESIDENT, VICE-PRESIDENT, SECRETARY, REGISTRAR, MEMBER AT LARGE 1, MEMBER AT LARGE 2, MEMBER AT LARGE 3

THE TREASURER IS A NONVOTING, PAID MEMBER OF THE EXECUTIVE
RMH BOARD OF DIRECTORS WILL CONSIST OF THE HEAD COACH FROM EACH TEAM AND THE EXECUTIVE.

BY-LAWS:

A SIMPLE MAJORITY OF VOTING EXECUTIVE MEMBERS NEED TO BE PRESENT TO ESTABLISH A QUORUM. A QUORUM WILL CONSIST OF FIVE MEMBERS OF THE EXECUTIVE.

ONLY THE EXECUTIVE SHALL HAVE A VOTE AT REGULAR MEETINGS.

THE CONSTITUTION OF THE RMH CANNOT BE ALTERED EXCEPT AT AN ANNUAL GENERAL MEETING AND A WRITTEN, COMPLETE DESCRIPTION OF THE PROPOSED ALTERATION MUST BE RECEIVED BY THE EXECUTIVE AT LEAST TWO WEEKS IN ADVANCE OF THE DAY OF THE MEETING.

AN AMMENDMENT TO THIS CONSTITUTION CAN ONLY BE MADE AT AN ANNUAL MEETING BY A MAJORITY OF THE MEMBERS VOTING THEREON.

NO EXECUTIVE MEMBER SHALL BE ALLOWED TO TAKE PART IN THE DISCUSSION OF, OR VOTE ON AN ISSUE WHERE HE/SHE IS INVOLVED AS A PARENT OR IN A POSITION FOR PERSONAL GAIN. A MEMBER IN

THIS INSTANCE WILL BE REQUIRED TO LEAVE THE MEETING UNTIL THE MATTER IS SETTLED. IF ANY OTHER DIRECTOR FEELS THAT A POTENTIAL CONFLICT OF INTEREST MAY EXIST RELATING TO A FELLOW EXECUTIVE MEMBER, HE/SHE SHALL RAISE THIS AS A QUESTION AND THE EXECUTIVE AS A GROUP SHOULD DECIDE WHETHER A CONFLICT EXISTS.

IF AN EXISTING EXECUTIVE MEMBER IS TO RESIGN, BE ASKED TO STEP DOWN, OR FOR OTHER REASON NOT BE ABLE TO FULFILL THEIR DUTIES, THE RESPONSIBILITIES RELATED TO THE POSITION SHALL BE EVENLY DISTRIBUTED AMONG THE REMAINING EXECUTIVE UNTIL THE NEXT ANNUAL GENERAL MEETING.

EXECUTIVE MEMBER POSITIONS ARE FOR TWO YEAR TERMS. ELECTIONS SHALL ALTERNATE FROM YEAR TO YEAR AND BE CONDUCTED AT THE GENERAL MEETINGS.

ON EVEN YEARS- PRESIDENT, SECRETARY, NEW POSITION 1, AND NEW POSITION 3.

ON ODD YEARS- VICE-PRESIDENT, NEW POSITION 2, AND NEW POSITION 4.

DUTIES OF MEMBERS:

PRESIDENT

CHAIR ALL EXECUTIVE AND GENERAL MEETINGS

ATTEND ALL REGIONAL MEETINGS

REPRESENT RMH ON ALL COMMITTEES

BE RESPONSIBLE FOR ALL ACTIVITIES FALLING UNDER THE JURISDICTION OF RMH

DESIGNATE/DELEGATE AUTHORITY TO ANY MEMBER OF THE EXECUTIVE

ASSIGN NEW RESPONSIBILITIES TO MEMBERS AS NECESSARY TO ENSURE EQUITABLE DISTRIBUTION

EXERCISE HIS/HER VOTE ONLY IN ORDER TO BREAK A TIE

VICE PRESIDENT

ASSIST THE PRESIDENT IN ALL DUTIES

IN THE EVENT OF ABSENCE OF THE PRESIDENT, ASSUME ALL DUTIES OF THE PRESIDENT

ENSURES TEAM OFFICIALS ARE AWARE OF MEETINGS

ENSURES TEAM SUMMARIES AND FINANCIAL REPORTS ARE SUBMITTED

PAST PRESIDENT

ASSIST IN ENSURING PROPER CONTINUITY OF THE ASSOCIATION

ADVISOR TO THE EXECUTIVE

EXECUTIVE DUTIES

SECRETARY AND REGISTRAR

RECORD ALL MEETINGS, BOTH GENERAL AND EXECUTIVE, KEEPING ACCURATE FILES

ORGANIZE AND ADMINISTER ALL REGISTRATION DUTIES PRIOR TO HOCKEY START UP

ENSURES ADHERENCE TO ALL MAHA DEADLINES

TREASURER

ORGANIZE AND ADMINISTER ALL FINANCIAL DUTIES OF RMH
KEEP AN ACCURATE AND UP TO DATE RECORD OF ALL FINANCIAL TRANSACTIONS
PREPARE A FINANCIAL STATEMENT FOR GENERAL MEETINGS
PROVIDE FINANCIAL REPORT AT EACH MEETING

REFEREE IN CHIEF

ORGANIZE AND ADMINISTER ALL DUTIES RELATED TO HAVING REFEREES FOR EACH GAME
COORDINATES REGISTRATION AND TRAINING OF NECESSARY NUMBER OF REFEREES
ENSURES COMPLETION OF REFEREE'S CLINIC
MONITORS AND COMPLETES PERFORMANCE EVALUATIONS OF REFEREES ON A RANDOM BASIS
MAINTAINS AN UPDATED LIST OF ALL REGISTERED REFEREES AND THEIR LEVEL

NEW MEMBER 1

DUTIES TO BE ASSIGNED

NEW MEMBER 2

DUTIES TO BE ASSIGNED

NEW MEMBER 3

DUTIES TO BE ASSIGNED

MEETINGS:

THE PRESIDENT SHALL CALL AND CHAIR A SEMI- ANNUAL GENERAL MEETING PRIOR TO AND AFTER THE FALL HOCKEY SEASON. DATE WILL BE SET ACCORDING TO LOCAL LEAGUE AND MAHA GUIDELINES. IN RESPONSE TO ANY PERCEIVED NEED FOR PUBLIC INPUT/INFORMATION, THE PRESIDENT MAY CALL GENERAL MEETINGS AS REQUIRED.

THE PRESIDENT SHALL REGULARLY, OR AS THE NEED ARISES, CALL EXECUTIVE MEETINGS THROUGHOUT THE YEAR.

5. GENERAL MEETINGS:

- A) TO ELECT BY MAJORITY, OR TO APPOINT BY ACCLAMATION, EXECUTIVE MEMBERS FOR POSITIONS VACANT.
- B) TO VOTE ON ITEMS OR MOTIONS BROUGHT FORWARD BY THE EXECUTIVE OR FROM THE FLOOR.
- C) TO ESTABLISH ANY PROCEDURES DEEMED NECESSARY FOR THE ADMINISTRATION DEVELOPMENT OF MINOR HOCKEY.
- D) TO EXAMINE AND MAKE ANY DECISION DEEMED NECESSARY, WITH REGARD TO THE FINANCIAL STATEMENT.

RMH MEMBERSHIP

A) ALL PLAYERS, COACHES, MANAGERS, PARENTS/GUARDIANS, TRAINERS SHALL RECEIVE AND BE REQUIRED TO SIGN A CODE OF CONDUCT PRIOR TO THE FIRST GAME OR PRACTICE OF THE SEASON.

B) PLAYERS MUST PAY ALL REGISTRATION FEES AS SET BY RMH.

C) BIRTH CERTIFICATES MUST BE AVAILABLE FOR FIRST TIME REGISTRANTS.

D) TEAMS IN AGE CATEGORIES WILL BE BASED ON NUMBER OF REGISTRANTS.

E) RMH WILL PROVIDE UNIFORM JERSEYS FOR ALL AGE GROUPS.

F) GOAL TENDER EQUIPMENT WILL BE PROVIDED FOR UP TO AGE ATOM GROUPS (STICKS, HELMETS, SKATES NOT INCLUDED). THE EXCEPTION IS: -INITIATION AGE GROUPS WILL HAVE GOAL STICKS PROVIDED.

G) AFFILIATE PLAYERS WILL BE LEFT TO THE DISCRETION OF THE MANAGEMENT OF THE TEAMS INVOLVED. IT IS THE POSITION OF RMH THAT THE "AP" OF PLAYERS WILL BE CONSIDERED AS FOLLOWS:

1) IN NOVICE HOCKEY, THE PLAYERS WILL BE ALLOWED TO "AP" TO A MAXIMUM OF 12 PLAYERS.

2) IN ATOM AND PEEWEE HOCKEY, THE PLAYERS WILL BE ALLOWED TO "AP" TO A MAXIMUM OF 13 SKATERS.

3) IN BANTAM HOCKEY, THE PLAYERS WILL BE ALLOWED TO "AP" TO A MAXIMUM OF 15 SKATERS. 4)

AGREEMENT OF BOTH TEAM COACHES AND THE "AP" PLAYERS PARENTS. IN THE EVENT "AP" ARE USED, A PLAYER IS EXPECTED TO PLAY WITH HIS REGISTRATION TEAM IN THE EVENT OF A GAME CONFLICT BETWEEN THE TWO TEAMS INVOLVED.

H) COACHES, MANAGERS, TRAINERS SHALL BE RESPONSIBLE TO SUPERVISE THE BEHAVIOR OF THE PLAYERS ON THE ICE AND IN THE DRESSING ROOMS DURING PRACTICES AND GAMES. IT IS REQUIRED THAT PARENTS AND GUARDIANS, ATHLETES AND ALL REPRESENTATIVES OF RMH MAINTAIN A LEVEL OF RESPECT AND SPORTSMANSHIP AT ALL TIMES WHILE REPRESENTING RMH AT HOME OR AWAY.

I) THE COACHING STAFF WILL BE PUT IN PLACE BY THE EXECUTIVE BOARD OF DIRECTORS

J) THE COACHING STAFF OF EVERY TEAM WILL BE REQUIRED BY THE EXECUTIVE TO SUBMIT TO A CRIMINAL RECORDS CHECK, AND A CHILD ABUSE REGISTRY CHECK.

K) COACHING STAFF WILL BE REQUIRED TO OBTAIN THE NECESSARY CERTIFICATION AS SOON AS POSSIBLE.

L) THE GRIEVANCE COMMITTEE WILL CONSIST OF 3 BOARD MEMBERS. IF THERE IS A CONFLICT OF INTEREST AMONG GRIEVANCE COMMITTEE MEMBER, THE PRESIDENT WILL ASSIGN AN ALTERNATE GRIEVANCE PERSON. PERSONS WITH A GRIEVANCE MUST SUBMIT A WRITTEN GRIEVANCE FORM FOUND ON THE RMH WEBSITE. PERSON FILING THE GRIEVANCE MUST WAIT FOR THE 24 HOUR COOLING OFF PERIOD BEFORE FILING GRIEVANCE. FOLLOWING THE 24 HOUR COOLING OFF PERIOD, THE GRIEVANCE MUST BE FILED WITHIN 7 DAYS OF THE INCIDENT. GREIVEANCES FILED AFTER 7 DAYS FOLLOWING THE COMPLETION OF THE SEASON WILL NOT BE ADDRESSED.

IT IS EXPECTED THAT PERSONS WITH A GRIEVANCE WAIT 24 HOURS, AND TRY TO DISCUSS THE ISSUE WITH THE COACH PRIOR TO FILING A WRITTEN GRIEVANCE. THERE IS ZERO TOLERANCE FOR CONFRONTING A COACH IN ANGER, IN FRONT OF ATHLETES, OR COMPLAINING UP IN THE STANDS TO OTHER PARENTS DURING GAMES OR PRACTICES.

M) EACH TEAM MUST SUBMIT A WRITTEN SUMMARY WITH A FINANCIAL REPORT FOR THE ANNUAL MEETINGS IN A TIMELY FASHION.

N) ALL MAHA DIRECTIVES, AS IDENTIFIED IN THE ANNUAL MAHA HANDBOOK WILL BE INCORPORATED INTO THE WORKINGS OF THE RMH ASSOCIATION.

- REVISED SEPTEMBER 21, 2004 BY RUSSELL MINOR HOCKEY ASSOCIATION
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- REVISED AND ADOPTED MARCH 26, 2008 BY RUSSELL MINOR HOCKEY ASSOCIATION (SPRING MTG)

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